



State of Arizona
Department of Education

Tom Horne
Superintendent of
Public Instruction

March 8, 2006
FD 22-06

TO: National School Lunch Administrators
Commodity Contact

FROM: Tina Herzog
Food Distribution Program

SUBJECT: MONTHLY VERIFICATION – FEBRUARY 2006

Please verify the enclosed delivery information with your **U.S. Foodservice/City Meat (formerly, Alliant Foodservice)** invoice(s).

Sign this memo below and mail **or** fax it to me by **APRIL 7TH 2006**, along with the "*SPONSOR DETAIL SHIPPING*" Report. If there are discrepancies in the report, I will also need copies of your Alliant or U.S. Foodservice/City Meat invoices. Send to:

MAILING ADDRESS: Arizona State Department of Education
Food Distribution Program
1535 West Jefferson Street - Bin 7
Phoenix, Arizona 85007

FAX NUMBER: (602) 542-6978 or (602) 542-1531

Keep in mind that if any items are indicating a lesser amount of cases than you received, it could be due to a credit from a previous month. If there are discrepancies, **please remember** to include a copy of your correct invoice(s) and **indicate the differences to aid us in tracing the correct shipping records.** Your cooperation and suggestions will help make our distribution system operate more efficiently.

Please **CHECK** the appropriate box or boxes:

- ☐ All items were received as listed
- ☐ All items were not received as listed
(INCLUDE INVOICE)
- ☐ Additional items were received and not listed
(INCLUDE INVOICE)

(Authorized Signature)

(School/Agency)

(C-T-D Number)

(Date)